

Summary of discussions of the Local Academy Committee meeting held on
Monday, 12 January 2026
5:00 – 6:30 pm
Via TEAMS

Membership	Initials	Governor category	Absence	In Attendance	Initials	Position	Absence
Mr R Lancaster (Chair)	RL	Appointed		Mr D Vernon	DV	Executive Principal	
Mr P Kelly (Vice)	PK	Appointed		Mr J Hardy	OH	Principal	
Mrs C Harrison	CH	Appointed		Mrs S Baines	SB	Governance Professional	
Mr R Charnock	RC	Appointed	A				
Mr M Williams	MW	Staff					
Mr D Newmann	DN	Appointed					
Mrs R Henderson	RH	Appointed					
Mrs N Troman Green	NTG	Parent					
Mrs H Gray	HG	Parent					
Vacancy appointed x 1							
Quorum required	5						
Present	8						
Will Keightley		P16 Rep	A				
Outstanding items from the last meeting		C = Complete	CF =Carried forward	I = Incomplete (carried forward more than once)			
Agenda item	Meeting Ref	Action Required	Responsible Person	Timeline	Update	Complete / carried forward	

AC/01526/2	Aut 1	Governor Statutory Training		10.11.25		PK/RC/CH to complete ASAP
AC/94/2425	Sum 2	Leadership Structure	OH	12.01.26	c/f	New Ofsted framework to be available for next meeting
AC/94/2425	Sum 2	Safeguarding link governors to review rates of attendance spring term 26	RL/BH	12.01.26	c/f	

Q = Question from Governors

A = Answer from senior leaders

Agenda item	Key points/Summary	Action Required	Responsible person Timeline
AC/31/25/26	Welcome Introductions were made with the P16 representative being warmly welcomed to the meeting. The P16 student stated he was studying Politics, Geography and History and was currently the president of Beech House at the academy.		
AC/32/25/26	Apologies for absence (quorate) Richard Charnocks apologies were accepted due to work commitments.		
AC/33/25/26	Declarations of Interest Governors were reminded of Statutory mandatory training deadline for 25/26. There were no declarations of interest made for any item on the agenda.	PK, RC, CDH to complete training	PK, RC, CDH March 2026
AC/34/25/26	Governance report (by GP & CoG) to include <ul style="list-style-type: none"> ▪ Governance report (by GP & CoG) 	It was noted Mrs Elway was leaving the role of Head of Governance with effect from 12 February 2026. It was a	

	<ul style="list-style-type: none"> • Any outstanding training/compliance • 2025/26 training programme/presentations • Succession planning – Chair/Vice Chair • Membership <ul style="list-style-type: none"> ➢ PK - Term of office expires 23.01.26 ➢ CDH- Term of office expires 27.03.26 • Appointed governor vacancy 	<p>testament to Mrs Elway on how she had carried out the role as governance within the Trust had always been rated as good or outstanding by Ofsted.</p> <p>Mr Kelly was re-elected for a further term of office of 4 years, with effect from 12 January 2026 to 11 January 2030.</p> <p>The academy had received several expressions of interest in the role of appointed governor. Recruitment will take place over the next few weeks.</p>	
AC/35/25/26	Governance Strategy and Scheme of Delegation/Terms of Reference 2025/26 – review LAC remits	<p>Chair asked governors to look at the video and notes provided. Any questions to contact Chair, GP at earliest convenience.</p> <p>Chair gave P16 student an overview of SoD and the remit of the LAC.</p>	
AC/36/25/26	Minutes of the last meeting 10 November 2025 (training)	<p>The minutes were approved as an accurate record and for circulation, proposed by Mrs Troman-Green and second by Mrs Henderson.</p>	
AC/37/25/26	<p>Matters arising AC/94/24/25</p> <ul style="list-style-type: none"> ▪ Provide Leadership Team Structure ▪ New Ofsted framework key points <p>Q: Is the framework available publicly or are governors able to match potential gaps with visits and questions. A: It is available and will be visible on Share point There are 5 categories for the expected standard.</p> <p>AC/19/25/26 -Safeguarding Ongoing use of My Concern data to guide interventions (e.g. sleep hygiene, exam stress workshops It was agreed P16 students to liaise with ALP to create a survey for them to liaise with student voice.</p>		

	<p>Q: Has the Trust student voice been carried out originally planned for November 2025? A: Yes, carried out at Trust level. Not easy to analyse. However, academy is going to run their own.</p> <p>Q: What was the purpose of the Trust exercise. If the academy is not gaining information at student level. A: The academy needs to look at year group SEND disadvantage. What is it like to be a student at the academy with these needs.</p> <p>Q: How often do you get asked for student views A: We are driving more from students. Creating a much more systematic approach. However, conversations take place all the time, both upwards/downwards.</p> <p>AC/25/25/26 Governor Action Plan (new grid) Familiar meeting will be held with all governors led by the vice chair and governor who produced the spreadsheet – Scheduled for – 6:30 – 7:00 pm after the meeting.</p>		
<p>AC/38/25/26</p>	<p>ERM</p> <ul style="list-style-type: none"> • ERM/AIR reports if available or summary of key points/actions <p>Q: A lot of information but vague on strategies put in place to support year 11. A: One strategy is working with each subject to create a single page sheet with key information on. All subjects are engaging as a starting point for exam revision. All about coordination of the data to create culture of achievement.</p> <p>Q: A lot about culture, how would you describe the academic culture at Tuxford.</p>		

	<p>A: Culture is comprehensive so will change in different sets. The culture in year 13 is very strong so they are our influencers.</p> <p>Q: Is there anything demographically about English as the first language in the school.</p> <p>A: Some students like immediacy of maths able to answer Q and get it right</p> <p>Q: As Cats are used for predictions and non were available for current year 7. How do you gauge their development.</p> <p>A: The cats were used as we did not have any other data as they did not take SATs due to Covid.</p> <p>Q: Are cats and sats similar</p> <p>A: No, they test very differently, Sats exams are a blunt measure. The academy is unable to use the full extent of CATs as do not have the capacity to do so.</p> <p>Q: The P16 student was asked what help was available for students when he was KS4.</p> <p>A: There was a lot of revision resources provided, reading time, break, lunch and after school.</p> <ul style="list-style-type: none"> • Behaviour and attendance/PD update <p>Governor's plan to visit Spring term to ascertain how attendance is.</p> <p>The Executive principal stated the termly report sent by DfE is school specific with comparisons to other schools. Full term data still to be received. Significant dip nationally due to outbreak of Influenza</p> <ul style="list-style-type: none"> • P/Ex, FPS, persistent absence and alternative provision in place (number of days/pupils – see below) 		
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	<p>Q: The P16 student was asked to comment on behaviour at the academy. A: – generally pretty good, with a few individuals who let others and themselves down. Q: What is it like from staff point of view. A: Generally, quite good. It was noted staff in creative subjects have good relationships with students. Having a good push on rewards and trying to make rewards more visible ie golden tickets.</p> <p>Verbal updates were provided on:</p> <ul style="list-style-type: none"> • Progress against targeted outcomes – mock results? • Attendance reports (if available from DfE) • Headlines Risk report • Data Protection (breaches/SARs/FOIA/Police requests) • Complaints, claims (no's/overview) • In-year admissions numbers – all year groups <p>There were no questions</p>		
AC/39/25/26	<p>LA Safeguarding Audit Dec 25 Governors approved the safeguarding audit retrospectively. The academy confirmed the submission to the LA was 9 January 2026</p>		
AC/40/25/26	<p>Safeguarding (template) Compliance & Culture Q: Is the academy aware some students were compressed with crowd surges during recent alarm testing. Q: Will things be put in place to mitigate this and how may it be looked at in the future.</p>		

	<p>A: It was an unscheduled alarm with the following being highlighted:</p> <ul style="list-style-type: none"> ▪ students were auto following one way system putting pressures on particular set of stairs. We have encouraged different subjects to signpost to other stairs. When alarm is raised students to evacuate down nearest stairs – do not follow one way system. <p>Q: data collection and security. Concern raised regarding personal data being requested on paper not digitally.</p> <p>A: Currently looking at digital format as paper requests should not be issued.</p>	<p>DV Meeting Head of Data will feed back</p>	<p>March 26</p>
<p>AC/41/25/26</p>	<p>Link governor visits Governors had previously received copies of the reports. Verbal updates were provided at the meeting</p> <p>AC/24/25/26 Link Governor visits</p> <ul style="list-style-type: none"> ▪ <u>Behaviour & Suspensions – RC-</u> deferred March 26 ▪ <u>SEND visit to Focus Centre -RH</u> Verbal update Calm and well structured, focussed engaged and working productively. Overall staff demonstrated wide range of complementary skills with all students being given the opportunity to succeed. – very impressed ▪ <u>Safeguarding LA Audit -RH/HG</u> ▪ <u>Christmas Showcase- RL</u> Absolutely brilliant, the student’s talent and commitment very impressive. Better year on year. • <u>Year 9 parents evening</u> Very good, a lot of teachers fully booked. Really nice atmosphere. 	<p>RC</p>	<p>March 26</p>

	Planned visits <ul style="list-style-type: none"> ▪ Monitoring of Attendance ▪ Options year 9 – BH ▪ Curriculum TBC – PK ▪ Prepare to perform – 26.02.2026 		
AC/42/25/26	How has the committee held senior leaders to account <ul style="list-style-type: none"> ▪ Visits ▪ Questions ▪ Scrutiny of data ▪ Student voice – P16 rep 		
AC/43/25/26	How have VMV of the Trust/Equality/Nolan Principles been upheld It was agreed that the VMV of the Trust & Equality has been upheld		
AC/44/25/26	Report to Trustees The report was completed after the meeting and submitted to Trustees accordingly.		
AC/45/25/26	Determination of Confidentiality/Equalities Act Consideration Determine Confidentiality Governors considered whether anything discussed during the meeting should be deemed as confidential. It was resolved there were no items of confidentiality. <ul style="list-style-type: none"> ▪ There had been no Equality Act implications. 		
AC/46/25/26	Date and time of next meeting Behaviour – Carl Longmore Inclusion – Anna Leathem-Pugh Meeting finished at 18.45 pm	9 March 2026 at 5:00 pm	
	Signed by Chair: <i>Rob Lancaster</i> Approved for distribution	Date: 9 March 2026	