

Behaviour Appendix – Uniform Protocol

Tuxford Academy
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Associated documents:			
Links to: Local Academy Behaviour Policies			
Links to:			
Diverse Academies Behaviour Policy https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2019/08/Behaviour.pdf Keeping Children Safe in Education 2022 https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1080047/KCSIE_2022_revised.pdf The Equality Act 2010 https://www.gov.uk/guidance/equality-act-2010-guidance			

Uniform Protocol

Tuxford Academy has at the heart a firm commitment to putting the needs of 'Students First'. The academy provides a secure and safe environment for students who are expected to remain on site throughout the academy day.

Policies and practice promote an environment conducive to learning, ensuring high motivation, high aspirations and high achievement for all young people, irrespective of their differing needs. Students are asked to:

- arrive to the academy, and to lessons, punctually and prepared to learn. Students arriving late to the academy or lessons may be required to undertake an academy detention
- bring appropriate equipment
- wear academy uniform correctly
- be polite, courteous, respectful to everyone on the academy site and to comply with reasonable requests or instructions made by staff on the first time of asking
- have regard for their own safety and that of others

This Uniform Protocol seeks to encourage young people to foster positive mind-sets and make positive choices by re-enforcing these choices through praise and rewards. Where sanctions have to be applied, they are done so with a view to changing behaviours and attitudes, and not purely as a punitive action.

It is expected that all 11-16 students wear full academy uniform at all times, unless directed otherwise by staff.

All students should be smart, take pride in their appearance and dress appropriately within the ethos of a formal academic working environment.

All students should be aware that they represent the academy, its ethos and its image, when wearing the academy uniform both in and out of the academy.

Academy uniform, in certain circumstances, may be provided for the day.

Students should arrive and leave the academy wearing the uniform within the expectations outlined below –

TIE: dark blue tie with pale gold and College colour stripes*. Dress Code regarding ties:

- ties must be worn at the collar, and of an appropriate length
- ties must not be damaged or adulterated. Damaged ties must be replaced
- ties should only be decorated with badges issued by the academy
- if a student loses or forgets their tie, they should arrange to borrow one from college reception until it can be replaced
- no other style of tie is allowed under any circumstances

Year 11 students will need to exchange their existing college tie or purchase a Y11 tie which they have voted on.

*College colours: Ash – red; Beech – blue; Oak – green; Willow - gold

BLAZER: dark blue with Tuxford Academy logo on left breast pocket. Dress Code regarding blazers:

- the uniform blazer should be worn at all times, except in PE lessons and sports activities at break/lunch
- blazers should be kept clean and smart. Damaged blazers should be repaired or replaced
- academy issued badges e.g. Character Awards can be worn on the lapel of blazers
- blazers may only be removed in the classroom with the permission of the classroom teacher

SHIRT: plain white shirt. Dress Code regarding shirts:

- formal style, plain white with a stiffened collar
- shirts should be smart and clean. Frayed or damaged shirts should be replaced
- shirts should be tucked into the waistband at all times. Shirts must be long enough to allow this to be done
- fitted blouses are strictly not allowed
- coloured t-shirts should not be worn beneath the shirt. White T-shirts or vests may be worn under a shirt, provided they are plain.

SKIRTS: students electing to wear skirts are required to wear the academy skirt – the Trutex Castle Tartan stitched down pleated skirt.

- skirts should be worn at the waist and with appropriate regard to a formal appearance

TROUSERS: medium grey. Dress Code regarding trousers:

- for all students, trousers must be of a formal cut
- trousers should be full-length. Excessively flared or narrow/tight-fitting trousers are not allowed
- trousers should be worn at the waist and with appropriate regard to a formal appearance
- 'fashion' belts are not allowed. Belts should be black/grey/dark blue, plain and narrow with a discreet buckle, and only to be worn with trousers that have belt loops

SWEATERS: dark blue with Tuxford Academy logo. Dress Code regarding sweaters:

- academy sweaters are optional additional wear. They are not to be worn in place of the academy blazer
- sweaters should be smart and clean. Frayed or damaged sweaters should be replaced
- sweaters must not be rolled up, exposing the midriff

SHOES: black. Dress Code regarding shoes:

- formal style, plain black shoes
- stiletto/high heels are not allowed
- canvas shoes/plimsolls are not allowed
- boots are not allowed
- footwear other than shoes is not allowed around the academy, except when PE lessons or non-uniform days are in operation
- during break time, trainers can be worn only on the tennis courts or field for sporting recreation. They should not be worn around the main concourse of the academy at any time
- no logos or sports motifs are allowed
- if non-regulation shoes are worn to school, a suitable pair of footwear will be issued on loan and must be worn until suitable replacements are bought. Failure to comply with this will lead to sanctions.

SOCKS: dress code regarding socks and tights:

- socks must be ankle or below the knee length (no trainer socks)
- socks must be black, grey, dark blue or white
- tights must be black, grey, dark blue or flesh coloured, with no patterns
- leggings or footless tights are not allowed

HEADWEAR: headwear is not allowed on site except for religious, cultural or medical reasons. In such cases, this must be agreed on an individual basis between the parents and the academy. Dress Code regarding headwear:

- hats and hoods are not allowed
- scarves, veils etc that cover or obscure the face are not allowed

COATS & SCARVES: any style or colour. Dress Code regarding coats and scarves:

- coats and/or scarves are for outside wear only, they should not be worn instead of the academy blazer
- offensive motifs on coats or scarves are not allowed
- hooded leisure tops are not allowed

JEWELLERY: In the interests of student welfare and health and safety discourage students from wearing jewellery in school, especially items of financial or sentimental value that cannot be replaced.

Facial jewellery of any description is not allowed. This includes any forms of body piercing such as nose studs and tongue piercing.

The following are the only accepted items of jewellery:

- wrist watch
- one bracelet
- two stud per ear (lobe area)

Jewellery items additional to the above can only be allowed for religious or cultural reasons. In such cases, this must be agreed on an individual basis between parents and the school.

In PE lessons students will be asked to remove all jewellery for safety reasons. The academy accepts no responsibility for loss, damage or injury caused should our recommendations not be followed. Should the academy deem any jewellery to be inappropriate, excessive or dangerous, students will be asked to remove items, and these may be confiscated.

While there are no legal age limits for piercings in England, most reputable piercers will have age limits and requirements for parental permission. We strongly discourage students from having piercings while they are still at school.

Any other items brought to school are liable to be confiscated and sanctions applied. This applies specifically to:

- rings
- earrings
- necklaces
- bracelets
- Facial piercings

HAIR: Styled appropriately to a formal environment except for religious, cultural or medical reasons. In such cases, this must be agreed on an individual basis between the parents and the school.

Dress Code regarding hair:

- not excessively gelled or braided
- any hair colouring must be within a natural colour range
- no shaved wording or patterns on the scalp

In all cases, the school has the right to exercise its discretion about appropriateness of hairstyles & colouring

MAKE UP AND NAILS:

Subtle make-up can be worn by students, foundation if worn, should be of the natural skin colour range and it should be applied lightly. Any student wearing an unacceptable level of make-up will be asked to remove it.

Nails must be of a reasonable style and length. Nails must be a natural colour and not interfere with any school activities. In all cases, the academy has the right to exercise its discretion about

appropriateness of nail length and colour. Nails deemed to be unacceptable will need to be cut/removed.

TATTOOS: Are not allowed

SANCTIONS

Failure to comply with the academy’s dress code will be challenged. The following sanctions will be applied to any student who does not wear the uniform as outlined in the protocol:

- a ‘sanction slip’ will be issued for a lunchtime detention, at the first available opportunity
- Uniform infringements are monitored by tutors and Heads of Year. Parents will be able to monitor this via Weduc. In the event of repeated non co-operation with the academy uniform protocol will lead to further sanctions

Confiscation Procedure:

All confiscated items will be logged, and the date of retrieval decided

- First offence, the item will be returned at the end of the day
- Second offence, contact is made home, and parents asked to collect items
- Third or following offences, sanctions will be applied in line with the behaviour policy and parents will be contacted to discuss academy expectations

Any students refusing to hand over items will be sanctioned as an issue of non-compliance and parents will be contacted.

Signed

Dated