

**Minutes of the Tuxford Academy Committee meeting
held on Monday, 29 March 2021
at 5pm via Microsoft Teams**

Governor name	Initials	Governor category	A = absence
Mr A Denley	AD	Appointed	
Mrs C Donlan-Harrison	CDH	Appointed	
Dr L Galbraith	LG	Appointed	
Mrs D Hollingsworth	DH	Appointed	
Mr R Lancaster (Vice Chair)	RL	Appointed	
Mr C Parsons	CP	Parent	
Rev. G Price (Chair of Governors)	GP	Appointed	
Miss M Tivey	MT	Staff	A
Mr R Twelvetrees	RT	Appointed	
Vacancy		Parent	

In attendance: [staff or other invited persons]

Staff name	Initials	Role
Mr D Vernon	DV	Executive Principal
Mr J Hardy	OH	Principal
Mrs S Baines	SB	Clerk and Advisor
Ms A Leatham Pugh		Vice Principal
Ms R Hawcroft		Head of Philosophy and Ethics

	Item	Action/ by who/ when
	<p>Rev. Price welcomed Anna Leatham Pugh and Rose Hawcroft to the meeting and invited them to introduce themselves.</p> <p>Rose Hawcroft is Head of Philosophy and Ethics at the Academy and is currently studying for the National Professional Qualification for Senior Leadership (NPQSL). Rose confirmed she is in her second year of the course and the project she is undertaking is a wider world day, with core curriculum time for KS3/KS4. To introduce students to current affairs, to debates, with an emphasis on British Values.</p> <p>The purpose of attending the Academy Committee meeting is to observe and take notes on organisation, purpose, thoughts, surprises and influence on school development.</p> <p>Rev. Price gave thanks to Rose and wished her well with her studies.</p> <p>Anna Leatham-Pugh is a Vice Principal at the Academy with a responsibility for pastoral education. Anna is currently looking at the exam process following Covid 19 and it's impact for the academic year 2020/21</p>	Chair
AC/46/2021	<p>Update following central training: Trust and Governor training 17 March 2021</p> <ul style="list-style-type: none"> ▪ Preparation for Ofsted ▪ Personal Development and how this links to the new Ofsted Framework 	

	Item	Action/ by who/ when
	<p>Rev. Price, Rob Lancaster, Roger Twelvetrees, Doreen Hollingsworth and Serena Baines attended the Trust central training.</p> <p>Mr Lancaster asked What plans are in place to adapt the curriculum to address any gaps in learning due to COVID-19? Mr Hardy responded the Academy has money specifically to be used for 'catch up' to work with identified students to help and support them to catch up. Mr Hardy continued the academy had identified 60 Year 10 students and tutoring will be delivered by 'my tutor' to commence after the Easter holidays. In addition, there will be Literacy catch up for all students on star reader. This is used to inform interventions for KS3 in particular around English with a smaller group in Maths. Mr Hardy stated the main focus for the previous three weeks has been enabling students to return and settle back into school life after the lockdown period. Faculties will reflect on their own curriculum in terms of what they were able to deliver through remote learning and how they will address the gaps for example the practical element within technology.</p> <p>Rev. Price commented the £117,000 provided for the 'catch up' will not go very far. Mr Hardy responded the monies had not been awarded as a separate element it represents part of a whole school budget per student.</p> <p>Mr Lancaster stated the governors are arranging a remote visit to monitor the use of Pupil Premium and catch-up grants in the summer term. Ms Nichol has agreed to a Pupil Premium visit during the summer term. Mr Lancaster suggested it would be helpful during the summer and autumn term to look at how the governors could prepare a script for internal scrutiny. Mr Hardy responded the idea would be very useful both in school and for Academy Committee governors. Having clarity on what governors will be asked by Ofsted will be essential in governors fulfilling their role.</p> <p>Mr Lancaster asked What areas of Trust involvement would be recognised as a strength by OFSTED in its work with Tuxford Academy? Mr Vernon replied all levels of scrutiny, including quality assurance would need to be addressed. The Trust used to operate internal Full Academy Reviews, (FARs) however, currently the Trust engage with outcome groups. In addition, the training for governors and trustees is delivered centrally by the Trust and the response has been excellent. Mr Vernon continued academies are taking more of a leader -to- leader approach. Allowing schools to deliver on certain priorities, allowing leaders the opportunity to be creative and develop new staff.</p> <p>Mr Hardy stated within the Ofsted criteria bracket for an outstanding school. Schools are expected to support other schools. Mr Hardy confirmed Mr Tegerdine and his team are currently providing school to school support.</p> <p>Mr Lancaster asked Would it be helpful for 2/3 governors to meet with the Principal to prepare a script for external scrutiny which can be shared with all governors? Mr Vernon responded it is key to have a plan on who would visit in an Ofsted inspection, having 2/3 governors as core representation would be an excellent starting point.</p>	

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	<p>Mrs Hollingsworth stated both her and Mr Twelvetrees had recently attended a webinar on the new Ofsted framework 24 February 2021. Arising from the training were some very helpful questions which could be incorporated into the script.</p>	
AC/47/2021	<p>Anna Leatham-Pugh – update Examination process academic year 2020/21</p> <p>Ms Leatham-Pugh stated the academy are currently waiting for further guidance from the examination boards which is expected on Wednesday, 31 March 2021. The Boards are to provide guidance on assessments, although they are optional, staff are being encouraged to carry them out for students. Mr Hardy stated the curriculum team have met with departments to look at the evidence they currently hold, what they need and how they will gather it. A proforma is being created for each head of department to complete, it will illustrate what evidence they are using, what they require and how they will be collecting it. Mr Hardy continued there has been a lot of discussion around quality assurance in ensuring no bias is involved. Discussions have taken place in terms of 'blind marking'. Whereby a cohort of staff mark question 1 and other cohorts mark continued questions etc. Staff are aware of SEND and Access provision it is a key element to ensure every student is able to sit the assessment. The academy is currently looking at how and when the opportunity can be provided. Mr Hardy continued Heads of Faculty have met and there is a strong realisation on what the expectation and the work- load will be on staff. There will be an enormous amount of pressure on staff in gathering the evidence over the next 6/8 weeks. Mr Hardy invited Ms Leatham-Pugh to comment on the workload expectations. Ms Leatham-Pugh stated alongside the examination work required, teachers will be providing a coherent curriculum for other students, adding there is a realisation the impending workload is going to be daunting.</p> <p>Rev. Price asked will internal Quality Assurance take place? Ms Leatham-Pugh responded Mr Vernon had created a draft QA document using FFT data. The Academy are currently in dialogue with staff who are examiners, to see how the academy can deliver training via Teams to ensure staff are confident with the marking.</p> <p>Ms Leatham-Pugh continued the writing assessment policy will be submitted to the exam boards, which may issue red flags, which will be addressed at the next stage. Ms Leatham-Pugh confirmed the deadline for exam grades to be submitted to the exam boards is 18 June 2021.</p> <p>Rev. Price asked what support are staff receiving from the Senior Leadership Team and the Trust? Ms Leatham-Pugh confirmed she is working with a colleague from East Leake Academy and both are members of the STG for outcomes group whom meet every two weeks The group share best practice and work in collaboration.</p> <p>Mr Vernon stated tight principles will be provided for staff. The Academy will be very supportive and will take the central policy word for word which was announced by the JC on Friday, 19 March 2021.</p> <p>Mr Vernon stated it is very unfair what staff are being asked to do and a very high degree of training will be required to undertake the tasks.</p>	

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	<p>Mrs C Donlan-Harrison asked how much information the Academy is sharing with the students during this very anxious time? Ms Leatham-Pugh responded the Academy is holding a Question and Answer session for Year 11 and Year 13 parents after the Easter holidays. The Academy will have further information and details of expectations by the middle of April. Mr Hardy stated the students will be anxious and it will be a difficult few weeks for them. The Academy will be working with staff to make process' as transparent as possible ensuring there is a clear path to be delivered. It is important to educate staff as to what can be shared with students and what can not to avoid any possible appeals in the future.</p>	
	<p>Rev. Price brought forward agenda item 9 to enable Ms Leatham-Pugh to leave the meeting of she so wished.</p>	
	<p><i>Holding executive leaders to account for the educational performance of the organisation and its pupil</i></p>	
<p>AC/53/2021</p>	<p>Student engagement and attendance during Covid-19</p> <p>Ms Leatham-Pugh stated student attendance for the previous two weeks has been very strong at 95.93 % which is above the figures for the autumn term. It is also in line or above previous years. In addition, a number of students have been required to isolate which may have affected the figures slightly.</p> <p>Ms Leatham-Pugh continued, teachers were asked to deliver 50% live lessons, with the highest attendees 95% in Year 13 in comparison with the lowest attendees 73% in Year 9.</p> <p>Prior to the 13 January, staff were not required to register students via SIMs. The data does not include CCT, however, students were encouraged to attend 2 CCTs per week.</p> <p>All EHCP, Child Protection and Child in Need students were offered a place in the Hub, with a focus or AP depending on their need. 93% of EHCP attended the provisions during lockdown. All SEND students received at least one phone call per week from the TA team to support their well-being and academic progress. The evidence suggests engagement of this cohort of students increased over time due to regular contact from staff.</p> <p>Engagement of PP students was lower than non-PP, however, there was an increase in engagement once the Academy were able to provide students with IT equipment. Fifty one PP students received a laptop/iPad to support their needs with online learning.</p> <p>Based on feedback from students and parents the academy changed the achievement and behaviour recording from 1 February. The behaviours awarded prior to 1 February were awarded for a lack of attendance rather than poor behaviour. However, this was changed to information only from the 1 February. There were very few incidents of poor behaviour during live lessons. In addition, the behaviour of the Hub students on site was exemplary. Albeit SIMs still remains a barrier to staff awarding achievements and behaviours.</p>	

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	<p>Rev. Price asked how benchmarking is taking place? Ms Leatham-Pugh responded all the data is fed into FFT.</p> <p>Rev. Price further asked has testing had an impact on attendance and engagement? Mr Hardy replied parents have felt more confident in sending students into school whereby prior to Christmas this was not the case. Attendance and engagement are much higher than it was prior to Christmas.</p> <p>Rev. Price asked has there been many concerns from students with regard to wearing masks and testing? Ms Leatham-Pugh stated the students have been exemplary with wearing masks, very few are not wearing them. The students on the whole have been outstanding, with the phased return definitely aiding reintegration into academy life.</p> <p>Dr Galbraith stated her concerns with regard to non-consistency of staff phoning home if students were not wearing masks. Rev. Price requested Dr Galbraith speak to Mr Hardy direct regarding her personal concerns, stating the Academy Committee meeting was not the forum.</p> <p>Ms Leatham-Pugh left the meeting at 17:51</p>	
AC/48/2021	<p>Apologies for absence Maxine Tivey was not present at the meeting and no apologies had been received. However, due to the current work- load and additional pressure upon teaching staff the Academy committee were in agreement in accepting Ms Tivey's apologies retrospectively.</p>	
AC/49/2021	<p>Declaration of interest There were no declarations of interest, either direct or indirect, for any items of business on the agenda.</p>	
AC/50/2021	<p>Governor Admin Academy Committee membership</p> <ul style="list-style-type: none"> ▪ Parent vacancy ▪ Staff vacancy (MT TOO expires 25.04.2021) <p>The Clerk confirmed Maxine Tivey's term of office as staff governor will expire on 25 April 2021. The Clerk confirmed it is anticipated both parent and staff elections will take place towards the end of April 2021.</p> <ul style="list-style-type: none"> ▪ Chair of Governor Termly report. <p>The Clerk thanked Rev. Price for his termly report, which had been distributed to Academy Committee governors published on the Tuxford Academy website.</p>	
AC/51/2021	<p>Minutes of the AC meeting dated 1 February 2021 The minutes of the meeting, having previously been received were agreed and signed by the Chair as a true record.</p>	
AC/52/2021	<p>Matters arising Matters arising AC/36/2021/</p>	

	Item	Action/ by who/ when
	<p><i>AC/54/1920</i> Clerk to clarify if guidance around pre 2002 DBS checks were incorporated in the Trust's Safeguarding Children policy. The Clerk to clarify with HR and confirm at the meeting on 29 March 2021.</p> <p>This item was deemed to be confidential and will appear in the confidential minutes.</p> <p><i>AC/37/2021</i> 1. Finance Management Accounts November and December 2021 including HR staffing report Mr Vernon to update the ACM on 29 March 2021 regarding the possibility of students commencing A Level study earlier than September 2021 for subjects with practical elements.</p> <p>Mr Vernon reported the leaving dates for Year 11 and 13 had now been clarified which has enabled the Academy to plan for students in transition who may have missed a significant period of study time. The majority of the time will be picked up via the curriculum time with an extra boost on laboratory time through schemes of work. The main priority explore what the remaining 6/8 weeks will look like for students who may want to return in year 12 to take up these subjects.</p>	
	<p><i>Holding executive leaders to account for the educational performance of the organisation and its pupil</i></p>	
<p>AC/54/2021</p>	<p>Report from Principal / ERM report to include: ERM document in time for next meeting</p> <ul style="list-style-type: none"> • Staff Health and Wellbeing Mr Hardy confirmed the staff health and wellbeing survey had been carried out by the Trust with the results being available for the next meeting on 17 May 2021. <p>Rev. Price asked Mr Hardy to provide the meeting with a verbal update.</p> <p>Mr Hardy reported the first two weeks following lockdown were much more challenging than the previous lockdown return. There were less restrictions in September which may have had an impact ie face masks, windows being open. Students have met with challenges and routines need to return. Students have been allowed to wear coats in the classrooms as it has been very cold. The Academy have found the students attitude changes when they wear any additional items to the normal uniform. Hopefully, this will ease after Easter as coats will no longer be worn in lessons. Mr Hardy continued there have been a number of fighting incidents in school around issues from home which were brought into the academy ie. Use of social media. Mr Hardy confirmed this is no different to any other school, the academy is not alone with the challenges which have not been as significant as many other schools.</p>	

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	<p>Mr Hardy reported staff were very nervous about returning to school for a whole host of reasons including the testing and the school community wearing face masks. The workload on staff has been different to the last lockdown which has presented challenges. Moving from remote to face to face has been difficult and created more workload, ie how to deliver lessons for examinations.</p> <p>Mr Twelvetrees asked regarding STEM subjects As I said at the last meeting, I think that the loss of time to learn the skills acquired in the workshop and science laboratory can only be made up by extra hours in lab and workshop. Are there any plans to use some of the "catch up" funding for this purpose? Another school I know of has set up a "Young Engineer Club" which has engineering projects that involve maths, physics and making in the workshop. Do Tuxford have any extracurricular activity aimed at STEM subjects? Mr Hardy responded the Academy is now bringing in practical lessons for KS3 and KS4. In terms of enrichment the Academy is not there yet as the return has only been for 3 weeks. The Academy will look at what needs to be in situ for students after Easter, Summer and in September with regard to rebuilding laboratory and workshop time. Mr Hardy continued the Academy are still unable to deliver any enrichment due to government guidance around Covid 19 and the non-running of trips.</p> <p>Mr Twelvetrees further asked about the possibility of running a late bus to allow after school activity for STEM subjects? Mr Hardy responded buses have always been a challenge as over 80% of students travel by this service. However, a year 7 after school football club has commenced with over 70 students attending, 40 boys and 30 girls. The enthusiasm from students is evident and the school must engage with this.</p> <p>Mr Twelvetrees asked in terms of Careers Education, Information and Guidance What progress has the school been able to make on the Gatsby benchmarks in the past year? Mr Hardy responded the Academy has made significant progress, but they are not so strong, primarily based around Gatsby benchmark work experience. Clearly it is a real challenge to be able to move forward with, nevertheless remote learning may create new opportunities for work experience.</p> <p>Mrs Hollingsworth asked At the recent DA training event delegates were informed of an increase in the number of students identified with SEN following lockdown(s). Is this the case at Tuxford? Mr Hardy replied the Academy does not specifically have the data relating to this. Mrs Hollingsworth stated some students are not able to keep up with the remote learning and this is pushing them into the SEND bracket. Mr Hardy confirmed this is not currently the case at Tuxford. However, one does not know what will happen in the future. Mr Vernon stated lockdown has significantly raised awareness of the digital divide, confirming this will be addressed during the Year 6 into 7 transition. The Academy may see lots of change in how they deliver homework. There is an awful lot of work currently being undertaken around poverty proofing. Mr Hardy confirmed a</p>	

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	<p>poverty proofing training session has been booked for delivery in the near future.</p> <ul style="list-style-type: none"> • Academy Improvement Plan <p>Mr Hardy confirmed the AIP will be reviewed at the next meeting on 17 May 2021.</p> <p>2. Safeguarding; culture & compliance</p> <p>Mrs Hollingsworth asked in terms of mental health and wellbeing. The policy mentions peer mentors to work with year 7 and 8 students. Is there any plan to roll this out to cover all year students particularly with regard to fears/worries specifically related to Covid -19? Mr Hardy responded, peer mentoring is currently not up and running. Although it is in the plan to be reintroduced. The biggest mental health issues are prevalent in Year 12. Mrs Hollingsworth asked, how is the Academy addressing the issue and who is helping and supporting Year 12? Mr Hardy confirmed there is a mental health team who support students. There is a programme the Academy uses called 'my concern' whereby teachers and students can raise their concerns. It is monitored and triaged, there are different levels of teams who will address any issues. Ultimately proceeding all the way to the DSL who will address from a safeguarding prospective and involve outside agencies if and when required.</p> <p>Rev Price asked there is a current campaign regarding abuse within schools where boys are assaulting girls? Is there a Trust plan, and what is the Academy doing to support the DSL and the decisions to report? Mr Hardy replied, the Academy have received no guidance from the Trust so are unable to put any plans in place at the moment. Mr Vernon stated at Tuxford there is global awareness over each year group. As KCSIE changes and regular updates are made the Academy will react and cover as and when required to do so.</p> <p>Ms Hawcroft confirmed Year 11 students had received an assembly recently, following the murder and tragic death surrounding Sarah Everard.</p> <p>Mr Lancaster asked How has the academy ensured online safety whilst students were engaged in remote learning throughout the spring term? Mr Hardy responded letters had been distributed to students and parents regarding safety of remote learning, specifically online safety. The Academy ensured online safety was visible on a number of different platforms, resources were sent to parents and there is a wellbeing channel on Teams. Mr Hardy continued, moving forward the Academy is specifically looking at online safety and a member of staff has been appointed to manage this as part of a wider remit looking at bullying. All DSL's have undertaken the national safety online qualification. Mr Hardy confirmed these strategies</p>	

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	<p>were in place in September 2020, but Covid-19 has highlighted this as a priority.</p> <p>3. Integrated Risk Management - Health & Safety, staff & pupil well-being, GDPR</p> <p>Mr Twelvetrees asked Adam and I conducted a virtual visit on 4 March. There were no problems found and the report should be published in the next few days. The only point we would like to make is that many of the pupils will have got used to using their own laptops during the periods of remote learning and will wish to bring them into school. This situation of many laptops being powered from the school mains system is new and while we do not know of any particular danger, it may be worth someone at the Trust level giving it some thought. For instance, there may be problems with virus, scams is PAT testing appropriate? It was agreed the Clerk to complete the committee report to the Trust Board and feed back to the governors on 17 May 2021.</p> <p>In light of the visit, Mr Denley suggested the Health and Safety document templates could be more transparent and could be filed in a shared area.</p> <p>On behalf of the Academy and the Academy Committee governors. Rev. Price thanked Mr Denley for the very kind donation to the Academy of an additional Defibrillator.</p> <p>Mr Denley thanked Rev. Price and stated he would like to increase the knowledge of staff and students on how to use the Defibrillator, of where the equipment will be housed and the accessibility to it.</p> <p>Update on Site development plans</p> <p>Mr Hardy provided the meeting with an update on site development plans.</p> <ol style="list-style-type: none"> 1. <u>IT resources</u> Are very stretched over the distribution of lap- tops. Compared to other schools in the Trust, Tuxford have the lowest level of stand- alone computers. This presents problems with regard to timetabling. The Academy plan is to develop an additional computer room which will house 20 desktops. Mr Hardy confirmed it will be funded from the school budget not the capital plan funding. 2. <u>Develop environment around schools.</u> Budget allowing, the dry areas will be enhanced to provide seating areas for students. If unable to afford this year, it will be budgeted for in future years. 3. <u>Toilets.</u> Downstairs toilets are challenging sometimes and are in need of redevelopment. The redevelopment cost would be in the region of £60.000 per toilet. The Academy is in dialogue with the Trust to enquire if a loan would be possible with a pay-back plan of £20,000 per year 	Clerk

	Item	Action/ by who/ when
	<p>over 3 years.</p> <p>4. <u>Safeguarding</u> – currently parents are able to enter the open plan area. In reality covid has made the Academy use the barrier, in terms of the entrance doors into school. Mr Hardy confirmed it will be invaluable in creating a future method to enter the school.</p> <p>5. Determined admission arrangements (if any) & approval of policy to be forwarded to LA. 2022/23 The Principal confirmed the determined admission arrangements policy had been unchanged from the previous two years. Academy Committee governors accepted the determination of admission arrangements for 2022/23.</p> <p>It was agreed the Principal would inform the Local Authority of the determined admission arrangements.</p> <p>Rev. Price informed the meeting the Academy had received a letter from the Chair of Governors of Newton-On-Trent, Church of England, Primary School requesting the school become a formal feeder primary school for Tuxford Academy.</p> <p>The item was deemed confidential and will appear in the confidential minutes.</p> <p>6. Finance Management Accounts January and February 2021 including HR staffing report.</p> <p>Mr Lancaster asked Although there is a £5,000 surplus is the £41,000 extra HLN/EBAP funding regarded as committed and not to be used in other areas of expenditure? Mr Hardy responded if there is a surplus at the end of each year, the monies will be absorbed within the Trust.</p> <p>Mr Lancaster further asked the HLN funding and EBAC money will have been delegated. Mr Hardy replied this funding pays specific elements of staffing. ie. HLN is within TA staffing. EBAC is for students who attend the Focus Centre or alternative provision. SEND £117,000 per year should not be absorbed by the Trust, it has been via into a different fund with its own budget, to enable tracking and monitoring of how the money is spent.</p> <p>Mr Lancaster asked how can the Academy save for the larger projects ie. SEMH (Social, Emotional and Mental Health) if monies are absorbed by the Trust if not spent at the end of each financial year.</p> <p>It was agreed the Clerk to complete the committee report to the Trust Board and update Academy Committee governors at the meeting on 17 May 2021.</p>	<p>OH</p> <p>Clerk</p>

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<p>AC/55/2021</p>	<p>Any Academy specific items including statutory policy appendix ratification & any audit results:</p> <p>The following policies were approved at the S&O committee and were available for perusal on the DA website from 2 March 2021. Academy Committee governors were notified of the policy approval on 10 March 2021.</p> <ul style="list-style-type: none"> ▪ G&P: GDPR Subject access request form – no material amendments ▪ Governors Allowances policy ▪ A&R: Accessibility policy - The only amendment is the following addition: 2.2 Diverse Academies Covid 19 risk assessments take into account issues of accessibility and these are reviewed regularly to ensure that they meet Equality legislation. ▪ Health and Safety policy - no material amendments ▪ Local Appendix to health and safety policy statement - no material amendments ▪ Mental Health and Wellbeing Principles statement – summary provided. ▪ Covid-19 appendix to safeguarding and child protection policy – summary provided. ▪ Summary of changes to updated policy Covid 19 appendix behaviour policy January 2021 <p>Local Appendix required for:</p> <ul style="list-style-type: none"> ▪ Accessibility Policy and Objectives – Feb 21 <p>Mrs Hollingsworth asked if individual students are assessed upon their arrival into the Academy? Mr Hardy confirmed each student has a PEEP (personal evacuation exit policy)</p> <p>Rev. Price asked if the PEEP includes adaptations? Mr Hardy confirmed the PEEP does include adaptations including the use of an Evacuation Chair.</p> <ul style="list-style-type: none"> ▪ Mental Health and Wellbeing Principles – Mar 21 <p>Academy Committee governors accepted the local appendices. The Clerk to advise Marketing to update on the school website.</p>	<p>Clerk</p>
<p>AC/56/2021</p>	<p>Link governor visits updates/reports</p> <ul style="list-style-type: none"> ▪ New documentation ▪ Roger Twelvetrees/Adam Denley – Health and Safety 4 March 2021 ▪ Safeguarding Rob Lancaster/Doreen Hollingworth - 12 March 2021 visit postponed to 25 March 2021 (due to Covid testing in school) <p>Rev. Price thanked governors for the link governor reports and asked what support is in place for the DSL? Mrs Hollingsworth replied the DSL has a good support network of five senior leaders.</p> <p>Mrs Hollingsworth stated the DSL does need access to Mosaic, the computer software system, used by the social care system to enhance her</p>	

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	<p>safeguarding capabilities. However, the DSL has been informed there is a conflict of interest with GDPR. Mrs Hollingsworth stated safeguarding always trumps GDPR. It was agreed the Clerk to seek further advice and guidance regarding the request from the Trust board with the request and feedback to the meeting on 17 May 2021.</p> <ul style="list-style-type: none"> • Duke of Edinburgh awards <p>Rev. Price advised the meeting 6 students have been awarded their Bronze Duke of Edinburgh awards.</p> <p>Rev Price advised the governors Mrs Hollingsworth had ceased her term of office at Ordsall Primary school and had recently been appointed an Academy Committee governor at Retford Oaks. Rev. Price confirmed he had written to Mrs Hollingsworth congratulating her on behalf of the committee.</p> <p>The Clerk to ask Mrs Hollingsworth to complete a new Declaration of Interest form to advise of her voluntary work on both committees.</p>	Clerk
AC/57/2021	<p>How have the Academy Committee governors held the school leaders to account?</p> <p>In conclusion the governors have held the school leaders to account via:</p> <ul style="list-style-type: none"> ▪ Questions and answer ▪ Unpicking points clarification ▪ Challenge ▪ Link governor visits, report ▪ Regular communication 	
AC/58/2021	<p>What has been discussed to impact on outcomes for students?</p> <ul style="list-style-type: none"> • Outcomes • Health and safety • COVID-19 updates / policies • Attendance and engagement of remote learning • Exam process • Risk assessment • Link Governance • Recruitment • Safeguarding • Site development plans 	
AC/59/2021	<p>Complete report to trustees Three items:</p> <ul style="list-style-type: none"> • Safeguarding – DBS applications/Mosaic • SEMH funding • Integrated Risk Management - IT 	

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AC/60/2021	<p>Determination of confidentiality of business Academy Committee governors considered whether anything discussed during the meeting should be deemed as confidential. It was resolved:</p> <ul style="list-style-type: none"> ▪ Three items were discussed which were deemed to be confidential and will appear in separate confidential minutes. ▪ There had been no Equality Act implications ▪ Attendees were content that all decisions made adhere to the seven Nolan principles. 	
	<p>Mr Vernon would like to express his sincere thank you to the army of people who have organised the Testing of students and staff upon the return from lockdown, namely Jon Hardy, Sam Hall, Serena Sellick, Rachel Clarke.</p> <p>Rev. Price would also like to express his sincere thank you to the school for inviting the exam invigilators to assist with the testing.</p>	
AC/61/2021	<p>Date and time of next meeting: Monday, 17 May 2021 at 5pm via Microsoft Teams</p> <p>The meeting closed at 19:20</p>	