



May 2020

Dear Parents and Carers

**Transition Year 6 to Year 7, 2020**

It is with great pleasure that I welcome you to Tuxford Academy, I am delighted that you have chosen our school for the next steps in your child's education. Transition is an exciting time and we really hope that your child enjoys their first experiences of the academy and it helps to ensure a smooth transition from Year 6 to Year 7.

At the time of writing to you we are in the unprecedented situation of school closures and we are unable to confirm at present the arrangements for transition to the academy for your child. However, please be assured that when we are in a position to welcome your son or daughter in to the academy, we will ensure an inclusive and broad transition is made available to introduce them to the Tuxford way of life and everything it has to offer.

Please find enclosed with this letter other important documents. Please complete forms 1 and 2 and return them in the stamped addressed envelope to Miss J Hethershaw by Friday 5 June 2020:

1. Student Information and Consent Sheet
2. Home School Agreement Form
3. A Transition Guide to Tuxford Academy

Information regarding school uniform is included in the transition guide booklet. Due to the school closure we are unable to confirm any potential dates for uniform pop-up shops at the academy. We therefore advise parents to purchase the required uniform online from our suppliers, Academy School Uniforms, at your earliest opportunity to ensure stocks are available [here](#). [Sizing information is available on the supplier's website. Please ensure you select delivery to your home address and not school as we are currently unable to accept uniform deliveries and the supplier will not attempt to deliver them to us.](#)

Application forms for bus passes are available from [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk) Please note it is advisable to apply for this pass early. Also note that the bus service that commences in Edwinstowe (36a) and the service to Sturton-le-Steeple and North Wheatley (730) are arranged by the academy so passes are purchased through our online payment system; this cannot be done until your child starts and is then registered on the Scopay system. Temporary passes are issued to cover the interim period.

Once all the student information sheets are returned we will set up parent accounts for our new communication software called 'Weduc' which will enable us to keep you updated further through newsfeeds and notifications as new information is posted.

If you have any queries or concerns regarding transition, please do not hesitate to contact Miss Hethershaw via email: [jhethershaw@tuxford-ac.org.uk](mailto:jhethershaw@tuxford-ac.org.uk) or for general academy queries please email: [parents@tuxford-ac.org.uk](mailto:parents@tuxford-ac.org.uk) You will be issued with a parent handbook when your child starts at the academy which contains practical information on day to day life at the academy; such as lunch arrangements, absence reporting, uniform expectations and communication channels, to information on teaching and learning, extra-curricular opportunities and support for your child.

As soon as we have further information to share with you regarding the transition arrangements for your son or daughter we will be in contact to update you.

Yours faithfully

**Mr J Hardy**  
Principal