

**Minutes of the Tuxford Academy Committee meeting  
held on Monday 9<sup>th</sup> September 2019  
at 5pm – 7pm in The Hub**

<b>Governor name</b>	<b>Initials</b>	<b>Governor category</b>	A = absence
Mrs N Davis	ND	Appointed	A
Mr A Denley	AD	Appointed	A
Mrs C Donlan-Harrison	CDH	Appointed	
Dr L Galbraith	LG	Appointed	
Mrs D Hollingsworth	DH	Appointed	
Ms K Hopper-Peart	CHP	Parent	
Mr R Lancaster <b>Vice Chair of Governors</b>	RL	Appointed	
Mr C Parsons	CP	Parent	
Rev. G Price <b>Chair of Governors</b>	GP	Appointed	
Miss M Tivey	MT	Teacher	
Mrs I Wiggins	IW	Appointed	A

In attendance: [staff or other invited persons]

<b>Staff name</b>	<b>Initials</b>	<b>Role</b>	
Mr D Vernon	DV		
Mr J Hardy	OH		
Ms K Nichol	KMN		
Mr R Twelvetrees	ART		
Mrs J Stock	JKS	Clerk and Advisor	

<b>Item No</b>	<b>Item</b>	<b>Action/ by who/when</b>
<b>AC/01/19-20</b>	<b>Apologies for absence</b> Apologies for absence were received and agreed from Mrs Wiggins and Mrs Davis. Mr Denley was absent from the meeting.	
<b>AC/02/19-20</b>	<b>Declaration of interest</b> There were no declarations of interest, either direct or indirect, for any items of business on the agenda. The chair asked if anyone had any declarations to update. Governors confirmed that the declarations given at the beginning of the academic year were correct.	

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AC/03/19-20	<p><b>Introduction and approval of new Governor</b> Mr R Twelvetrees membership was approved and he was invited to join the academy committee and joined the meeting at 5:05pm</p>	
AC/04/19-20	<p><b>Safeguarding Presentation</b> All governors present received a Safeguarding update from Ms Nichol. Mrs Stock to contact governors absent. (Post meeting: absent governors sent presentation by email 18/9/19) This presentation is available to all governors on their SharePoint. Following the presentation governors asked:</p> <ul style="list-style-type: none"> <li>• if gender assignment was included in safeguarding – yes it is</li> <li>• if gender neutral toilets are available – yes they are</li> <li>• how sensitive data is collated – the academy used a secure system to record data</li> </ul> <p>Ms Nichol advised governors that there is no plan to introduce a gender neutral uniform at the academy. The academy have close links with the local police and assemblies are delivered to students. Governors thanked Ms Nichol and her team for the work they do to protect students at the academy.</p>	
AC/05/19-20	<p><b>Minutes of the AC meeting dated Monday 17<sup>th</sup> June 2019</b> <b>Minutes of the F&amp;R meeting dated Monday 8<sup>th</sup> July 2019</b> <b>Minutes of the S&amp;O meeting dated Monday 1<sup>st</sup> July 2019</b> The minutes of these meetings, having previously been received were agreed and signed by the chair.</p>	
AC/06/19-20	<p><b>Matters Arising:</b> AC:AC/076/1819 – Dog Therapy Ms Nichol informed governors that a dog had come into the academy today and was already making a difference to students in the HELM (help everyone learn more) group. Dog and therapy training will be undertaken by the dog and the owner. ENGIE have been contacted and they are happy to have the dog on site.</p> <p>Ms Nichol left the meeting at 5:23pm</p> <p style="text-align: center;">– link Governors for Safeguarding and H&amp;S</p> <p>Mrs Hollingsworth is interested in becoming Safeguarding governor, Ms Hopper-Peart is interested in H&amp;S They will work alongside the existing governor in the short term.</p> <p style="text-align: center;">– Primary School Analysis</p> <p>This agenda item will be carried forward to the next meeting. Miss Heathershaw will be invited to present at the meeting. Rev. Price reminded governors that there a plans to build 350 houses close to the academy.</p> <p>F&amp;R: None S&amp;O: None</p>	<p>JKS to action by October</p>
AC/07/19-20	<p><b>Safeguarding, and GDPR</b> Mr Vernon informed governors that all staff have received a safeguarding update. My concern is being launched with all Yr7</p>	

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	<p>students this week. Electronic sign in will be in place on reception later this week. 42 new CCTV cameras have been installed around the academy to ensure the safety and security of staff and students. <b>Governors asked</b> if barriers would be installed at reception. Mr Vernon replied that this would change the feel and flow of the building and the academy and ENGIE are looking at alternatives.</p>	
AC/08/19-20	<p><b>Trips</b> Miss Tivey informed governors about a trip to the battlefields in June 2020. This trip was successful last academic year and is linked to Yr10 history GCSE. The cost will be approximately £285 per student. <b>Governors asked</b> if there would be help for families who could not afford this. Mr Vernon advised there is a hardship fund available. Rev. Price informed governors that there may be charity funds available for students who live in Tuxford. Mr Vernon informed governors that the Paris and London trips that had been run successfully in previous years would be offered again to students. Governors unanimously agreed all three trips. Paperwork to be supplied and signed as soon as possible. Miss Tivey informed governors about an equity partnership with one of the trip providers, who would look to offer a discount if trips were quoted by them. If the trips were then secured with them, they would offer a rebate and merchandise. The offer would run for 2 years. Governors were happy for Miss Tivey to investigate this further with the decision to be made by the Senior Leadership Team at the academy.</p>	
AC/09/19-20	<p><b>Exam Results Presentation</b> Mr Hardy gave a presentation to governors This presentation was available to governors following the meeting on governor SharePoint.</p> <p><u>KS5 results highlights:</u></p> <ul style="list-style-type: none"> <li>• There was an increase in attainment fro 2018</li> <li>• This was the first year of linear A Levels</li> <li>• Coefficients for VA (Value Added) data is subject to change</li> <li>• Improvement in AP (Applied General) attainment and VA has been an area of focus</li> <li>• Disadvantaged students have outperformed non-disadvantaged students</li> <li>• Girls attainment was stronger than boys although boys our performed girls in VA</li> </ul> <p>Work is being done with staff to ensure predictions are accurate for students This will ensure they are on the right pathway and successful. Conditional offers are still an issue for the academy as students know they will be accepted before they sit the exam. Destination data was available to governors on universities although other destinations takes longer to collate. Approximately 140 students went onto university this year. Exit interviews are carried out with students when they arrive to collect their results. There was a 98% pass rate at A level.</p>	

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	<p><u>KS4:</u> Results this year were up on last year with percentage of 4+ in English and maths the highest ever. The number of grade 9's in the academy was 67. Tuxford Academy has the second highest progress in the Trust for progress. FFT (Fisher Family Trust) data early results show the academy is above average in all national comparators. This is a strong picture.</p> <p>Mr Vernon left the meeting at 6:10pm</p> <p>Governors engaged in discussions around all areas of VA for students. The right pathways for students are important and remains a focus.</p> <p>Mr Vernon returned at 6:12pm</p> <p>The new Ofsted framework has been introduced with a clear main focus around quality of education. There have been changes to the structure of the leadership team. There are clear structures and priorities. Attitude and aspiration of students will be a priority from Yr7. Leadership will be invited to governor meetings throughout the year. The priorities for the academy moving forward will include:</p> <ul style="list-style-type: none"> <li>• Parental engagement</li> <li>• Metacognition</li> <li>• Disadvantaged and SEND students</li> <li>• Developing reading and comprehension</li> <li>• Respect</li> <li>• Staff workload and wellbeing</li> </ul> <p><b>Governors asked the following questions:</b></p> <ul style="list-style-type: none"> <li>• was there any analysis on prediction versus outcome available. Mr Hardy replied that it was too soon yet, but would be at subject level when produced</li> <li>• how many students choose to leave Tuxford for their KS5 provision. Mr Hardy responded that some students do chose alternative providers and this is looked at each year.</li> <li>• will T Levels affect KS4 transitions. Mr Hardy advised that the academy was not on the pilot, so will wait to see what happens</li> <li>• is there a conflict between the academy figures and pathways. Mr Hardy replied that the academy will do what is right to ensure the student is on the right pathway even if it affects academy progress. Mr Vernon told governors that applications for 6<sup>th</sup> form come in before exam results are received. Some students are not ready to move on and will remain at the academy if it is best for them.</li> <li>• Post 16 cohort is 140 this year up on last year.</li> </ul> <p><b>Confidential Item</b></p> <p>Post meeting: governors have been invited to attend training on the Ofsted Framework, Terms of Reference and Scheme of Delegation.</p>	

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AC/10/19-20	<p><b>Code of Conduct and Declaration of Interest</b> All governors present signed the code of conduct and declarations of interest. The remaining governors will complete at the next meeting.</p>	JKS action Oct 2019
AC/11/19-20	<p><b>Date and time of next meeting:</b> Monday 7<sup>th</sup> October 5pm in The Hub Changes to Dec and May meeting dates</p>	
AC/12/19-20	<p><b>Determination of confidentiality of business Equality Act consideration Nolan Principles</b> Governors considered whether anything discussed during the meeting should be deemed as confidential. It was Resolved: That that items discussed within agenda item AC/09/19-20 should remain confidential to attendees. There had been no Equality Act implications Attendees were content that all decisions made adhere to the seven Nolan principles.</p>	
AC/13/19-20	<p>Mr Parsons had received feedback from parents regarding communication for new Yr7 students in the first week of term. Also transition to P16 for new students. Mr Vernon asked if Mr Parsons could collect some specifics around Yr7 and feed back to him. He will then investigate further. P16 students new to the academy received a separate induction.</p>	Action CP and DV asap.
	<p>The meeting closed at 6:35pm</p> <p>Signed..... (chair) Date.....</p> <p>Print.....</p>	

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<b>AC/09/19-20</b>	<p><b>Exam Results Presentation</b>            Mr Vernon informed governors that the Academy Improvement Review would be taking place at the academy on the 9/10 October. The focus will be on quality of education</p>	
	<p>Signed..... (chair) Date.....</p> <p>Print.....</p>	