



Appendix to Supporting Students with Medical Conditions policy September 2019

Office use

Published: September 2019	Next review: September 2020	Statutory/non: Statutory	Lead: Mrs Kerry Nichol, Assistant Principal, SENDCO
Associated documents:			
<ul style="list-style-type: none">• Health and Safety policy including academy trips within and outside the UK• Health and Safety Executive (HSE) guidance on academy trips		<ul style="list-style-type: none">• Complaints Policy	
Links to:			
<ul style="list-style-type: none">• Section 100 of the Children and Families Act 2014 to support students with medical conditions• The Equality Act 2010• Section 10 of the Children Act 2004		<ul style="list-style-type: none">• Section 10 of the Children Act 2004• Control of Substances Hazardous to Health Regulations 2002 (COSHH)• DFES Managing Medicines in Academy report (1448-2005)	

Link to DALP Medical Conditions policy:

<https://www.dalp.org.uk/documents/Policies/Supporting%20Students%20with%20medical%20conditions.pdf>

<http://dalp.org.uk/wp-content/uploads/2018/08/Medical-Conditions-Policy.pdf>



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1. Policy statement and introduction

Tuxford Academy follows all aspects set out in the DALP policy.

2. Scope and purpose

Tuxford Academy follows all aspects set out in the DALP policy.

3. Responsibility for implementing the policy

Tuxford Academy follows all aspects set out in the DALP policy.

4. Roles and responsibility

Tuxford Academy follows all aspects set out in the DALP policy.

Named person/s: Mrs K Nichol, Mrs C Harrison

Staffing training: External training agency

5. Managing medicines on academy premises

Tuxford Academy follows all aspects set out in the DALP policy.

5.9 Epipens

- a. Epipens will be secured in a locked cabinet at First Aid

5.10 Insulin Pens

- a. Blood sugar testing can be carried out at First Aid room located next to main reception.

6. Safety management

Tuxford Academy follows all aspects set out in the DALP policy.

7. Disposal of medicines

Tuxford Academy follows all aspects set out in the DALP policy.

8. Defibrillator

Tuxford Academy follows all aspects set out in the DALP policy.

9. Refusing medicine

Tuxford Academy follows all aspects set out in the DALP policy.

10. Staff administering medicine

Tuxford Academy follows all aspects set out in the DALP policy.

11. Safe storage of medicines

Tuxford Academy follows all aspects set out in the DALP policy.

11.1 Medicines will be stored in accordance to the product instructions and in the original container in which dispensed. Medicines will be stored in a locked medical cabinet in the pastoral office, which is not accessible to students, with Mrs C Harrison responsible for the key.

12. Details of storage area and staff administering medication

Tuxford Academy follows all aspects set out in the DALP policy.

Storage: Medicines will be stored in a locked medical cabinet at First Aid, which is not accessible to students, with Mrs C Harrison responsible for the key.

Administration: Mrs C Harrison

13. Procedures for managing prescription medicines which need to be taken during the academy day

Tuxford Academy follows all aspects set out in the DALP policy.

14. Record keeping

Tuxford Academy follows all aspects set out in the DALP policy.

15. Emergency procedures

Tuxford Academy follows all aspects set out in the DALP policy.

16. Day trips, residential visits and sporting activities

Tuxford Academy follows all aspects set out in the DALP policy.

17. Complaints

Tuxford Academy follows all aspects set out in the DALP policy.

18. Review of the policy

Tuxford Academy follows all aspects set out in the DALP policy.